**POSITION: Senior Camp Instructor**

**JOB OVERVIEW**

**Summary of role**

The role of the the Senior Instructor’s role is to lead on the delivery of safe, exciting activities to children between the ages of 4 – 13. As a Senior Instructor, you will be required to display great reliability and time keeping skills, as well as having lots of energy to engage children in a variety of pre-determined activities. You will be able to build great relationships with the children and staff on site to inspire those that you work with.

You will be responsible for working alongside other instructors to help improve their delivery, supporting them in building their confidence to deliver engaging sessions and by modelling the traits and behaviours required to be a great instructor.

You will also have face-to-face interaction with parents from time to time during sign in and sign out at the start and end of each day.

Reports to: Camp Manager

Reports in:

**JOB DESCRIPTION**



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| **KEY TASKS** |  |
|  | * Leading on sign in and sign out duty to ensure all children are welcomed warmly and safely into camp with an exciting activity to jump straight into * Setting up activities ahead of each session which will impress and inspire children upon their arrival. * Leading by example and supporting less experienced staff to develop their skills and abilities in becoming a high performing instructor. * Using the camp activity manual to deliver sessions to the camp’s standard, while displaying great levels of energy and engagement with children to bring each session to life. * Thinking on your feet and displaying creativity in adjusting sessions where needed to keep children engaged. * Transporting children around the camp safely. * Using risk assessments effectively throughout the day to maintain high levels of safety for yourself and others. * Reporting any safeguarding concerns as they arise through the appropriate channels. * Organising snack times and supporting with lunchtime supervision, ensuring all children are eating safely while promoting high standards of food hygiene. * Implementing effective behaviour management strategies to ensure all children and staff at camp have a safe and enjoyable experience. * Adhering to all camp policies & procedures. * Attending all training sessions and induction days as required by the camp. |
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| **Person Specification** | | |
|  | **Essential** | **Desirable** |
| Qualifications | * Minimum level 2 safeguarding (training can be provided) | * Paediatric First Aid (training can be provided for the right candidate) * Childcare-related qualification |
| Experience | • Working with children, ideally in an education or out of school hours setting  • Delivering engaging activities to children  • Experience in leading or managing individuals or small groups within the workplace | * Knowledge of issues related to safeguarding |
| Knowledge | • Maintain a good understanding of safeguarding and current safeguarding-related issues | • Understanding of the latest guidance from regulatory bodies such as Ofsted |
| Skills and Attributes | * Able to remain calm during busy times |  |
| Personal Qualities | * Be an effective team player that works collaboratively and effectively with others * Excellent interpersonal skills, communicating (verbally and in-writing) effectively to a wide-range of audiences * Support, motivate and inspire both colleagues and pupils by leading through example * Suitability to work with children * Confidence, warmth, sensitivity, reliability and enthusiasm | |
| **Equal Opportunities and Commitment** | Commitment to equality of opportunity for all regardless of gender, disability, religion, and ethnic origin  **Demonstrate a commitment to:**   * safeguarding and child protection equalities * promoting the school’s vision, values and ethos * high quality, stimulating learning environment * relating positively to and showing respect for all members of the school and wider community * ongoing relevant professional self-development | |

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| I have read and understood the responsibilities for the position of Senior Camp Instructor. I am aware that the Job Description is subject to change accordance with the needs of the business. | | | |
| **Name:** |  | | |
| **Signed:** |  | **Date:** |  |

Inspired Learning Group committed to safeguarding and promoting the welfare of children & young people and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening, as all new staff will be subject to enhanced DBS clearance, identity checks, qualification checks and employment checks to include an exploration of any gaps within employment, two satisfactory references and registration with the Disclosure and Barring Service (DBS).